



To Our Suppliers

**New Addresses for Invoice Receipt**

At Tide, we are continuously working to streamline and improve our invoice handling process.

**EHF Invoice:**

We prefer to receive electronic invoices from our suppliers in the standard Electronic Trading Format (EHF). If it is not possible to send invoices as EHF, invoices can be sent as PDFs. The invoice and attachments must be a single PDF document. Please refer to the table below for the organization numbers for EHF invoices, or alternatively, the email addresses for sending PDF invoices.

**Payment Terms:**

Tide operates with a minimum of 30 days payment terms unless otherwise agreed. This ensures sufficient time for your invoice to be received, processed, and paid.

**Invoice Marking Requirements:**

In relation to the requirements for sales documentation according to the Bookkeeping Regulations §§ 5-1-1 to 5-1-8, it is emphasized that the invoice must meet the following requirements:

- The name of the purchaser with a valid reference
- The invoice must be addressed to the correct company name and organization number
- The invoice must include the sender's organization number and bank account number
- The text on the invoice must be clear

**Example of Correct Marking:**

**Tide Buss AS**

**Invoice 123456**

**Postboks 6300**

**Invoice Date: 01.01.2025**

**5893 BERGEN**

**Due Date: 30.01.2025**

**Your Reference: A1234**

<b>Company:</b>	<b>Org. no. for EHF Invoice:</b>	<b>Email for PDF Invoice:</b>
TIDE AS	912 423 921	912423921@regnskapsbilag.no
TIDE BUSS AS	910 500 805	910500805@regnskapsbilag.no
TIDE VERKSTED AS	985 538 220	985538220@regnskapsbilag.no
TIDE EIENDOM VOSS AS	990 945 179	990945179@regnskapsbilag.no
TIDE EIENDOM HORDALAND AS	990 945 020	990945020@regnskapsbilag.no
BERGEN BILBERGING AS	815 635 922	815635922@regnskapsbilag.no
TIDE HORISONT AS	981 412 826	981412826@regnskapsbilag.no
TIDE BANE AS	993 050 377	993050377@regnskapsbilag.no
RØDLIMYRA AS	997 608 348	997608348@regnskapsbilag.no
DSD BUS AS	927 384 914	927384914@regnskapsbilag.no
TIDE EIENDOM HORDALAND NEWCO AS	934 658 531	934658531@regnskapsbilag.no

Reminders and other questions should be sent by email to [Regnskap@tide.no](mailto:Regnskap@tide.no) or by calling +47 55 55 44 63.

To ensure the most efficient invoice processing, we unfortunately have to return invoices that do not meet the requirements. This may result in delayed payment. Due to incorrect marking and thus delayed payment, Tide will not accept fees and interest charges.